



# Workplace Health and Safety

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## Student's Guide

## For the Teacher

The pages in this Student's Guide follow the Teacher's Guide.

You can modify, add to, or delete pages in this guide according to how you want to proceed. Some texts are grouped together. You can ungroup them to modify the content.

This guide does not include pages for vocabulary, grammar and language chunks you might want to introduce or review with your students. You can add pages for this purpose.

Considering the level and course code for this learning situation, it could be a good idea to print most of the pages for students, unless they are provided with their own computers or other devices.

# Introduction



1. Would you like to work here? Why or why not?
2. Do you know anyone who had an injury or illness caused by something at work?
3. Have you ever worked, trained or volunteered at a place where you felt your health was at risk?
4. Would you know what to do if you had an accident at work or thought an illness was related to work?

## Learning Situation: Getting Involved in a Health and Safety Committee at Work

You work at a warehouse. You saw a flyer on a bulletin board in the cafeteria. You read the flyer and decide to join the group of workers at your workplace that deals with health and safety issues at work. Part of your collective responsibility is to help co-workers seeking advice. You go to the office and try to find the answers to your co-workers' questions and provide advice by looking for information on the Éducaloi website.

1. Does your workplace have a committee or group of workers that deals with the health and safety of the workers?
2. Have you ever worked in a place that had one?
3. Have you ever been involved in a committee like this?

## Read a Flyer and Guess Answers to Questions



### Workers' Safety Help Office

Health and safety is everyone's responsibility.

- Do you need to take your employer to court to get compensation for a work-related injury?
- Do the same rules apply to full-time employees, part-time employees, self-employed workers and trainees?
- Can you get compensation for a workplace injury even if it's not completely related to your work?
- Can your employer challenge a doctor's report?

If you don't know the answers to these questions, or if you have other questions, visit us in Room S-342.

**Be part of our team!**

- Read the flyer.
- Try to guess the answers to the questions.

## Read Scenarios and Fill In an Incident Report Form

**INCIDENT REPORT FORM**

Name: \_\_\_\_\_ Date: \_\_\_\_\_

**Brief Description of Injury:**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Worker's General Questions:**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Suggested Course of Action / Advice:**

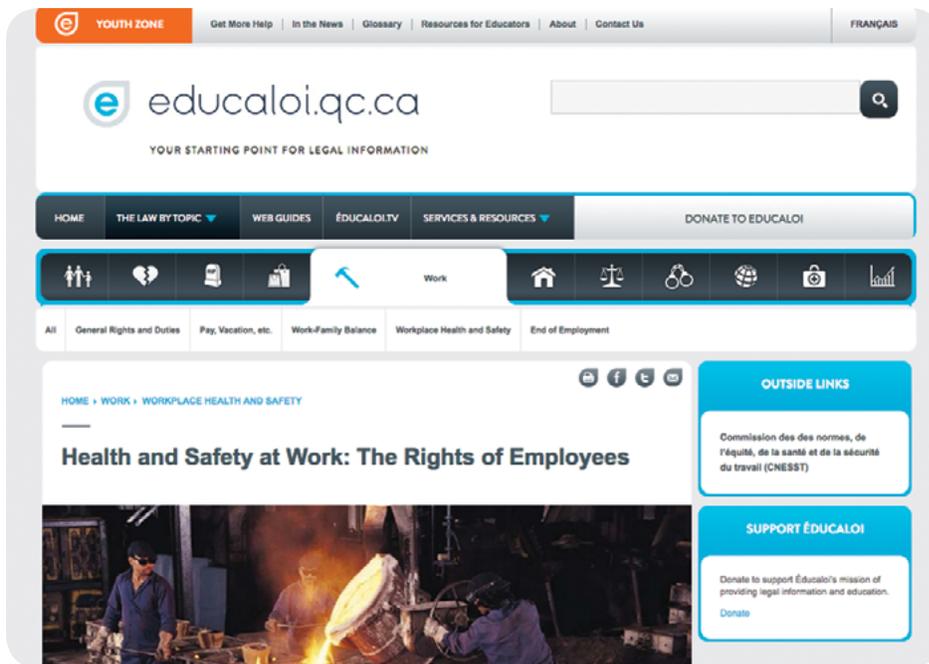
\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

- Read the scenarios your teacher distributed to you.
- Fill out the Incident Report Form with the appropriate information. (Don't fill in the "Suggested Course of Action / Advice" section right now).
- Use your own words.

## Search for Information, Finish the Form and Give Advice



- Look at this Web page.
  - Health and Safety at Work: The Rights of Employees  
[www.educaloi.qc.ca/en/capsules/health-and-safety-work-rights-employees](http://www.educaloi.qc.ca/en/capsules/health-and-safety-work-rights-employees)
- Can find information to finish up your Incident Report Form?
- Complete your form with information you find in this article.
- Get into groups. (Make sure you all have different scenarios).
- Share your findings with each other.
- Submit your Incident Report Forms to the teacher.

## Role-Playing: Ask For and Give Advice

- Get into pairs.
- Look at the new scenarios you've been given.
- Role play asking for and giving advice according to what you have learned in this Learning Situation
  - Student A: student seeking advice
  - Student B: student giving advice
- Create a dialogue for each character.
- Perform your exchange for the class.

## Reflection

- On two separate Post-it notes, write the following:
  - one interesting thing they learned about workers' rights and responsibilities
  - one English-language skill they improved
- Stick these Post-it notes on the board.
- Share your ideas with the class.





### IMPORTANT NOTICE

The legal information in this guide should not be taken as advice. If you need advice on a specific situation, go to the Get More Help section of Éducaloi's website.

The law changes over time. The legal information in this guide is up to date to July 11, 2016. For the most recent information, go to Éducaloi's website.

Teachers in Quebec schools may make copies of this guide, but for educational purposes only. The legal content in this guide must not be altered.

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- Etc.

To find more guides for adult education teachers, go to [educaloi.qc.ca/adulted](http://educaloi.qc.ca/adulted).

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